

## June 2009 Graduation Checklist and Ceremony Information

What to Do	Where to Do it	When to Do it
<p><b>1.</b> Complete an application for graduation.</p>	<p><b>Campus or DVUC students:</b> access one in the Student Central Office, Career Services Office <b>OR</b> at the Grad Fair.</p> <p><b>Online students:</b> Complete and submit the Online graduation application and discuss your Finance situation by visiting the following website and selecting the drop-downs as explained:</p> <p><a href="https://dvuo.custhelp.com">https://dvuo.custhelp.com</a></p> <p>Under the "Questions/Requests/Register for Class" tab, select "DeVry-Undergraduate Online" then, "Student Services" then, "Academic Records Request", then "Graduation Application"</p> <p><b>BE SURE TO MARK THE KANSAS CITY CEREMONY if you want to attend here!!!</b></p>	<p style="text-align: center;"><b>The deadline is March 31<sup>st</sup> for Spring graduates and June 26<sup>th</sup> for Summer graduates.</b></p>
<p><b>2.</b> Order your cap, gown, and announcements, class ring, etc.</p>	<p>You can attend the Graduation Fair <b>OR</b> if you miss the fair, orders can be taken in Career Services located in room 200. However, after <b>June 1st</b>, orders can be taken with your Career Advisor or can be made online at:</p> <p><a href="http://www.jostens.com/devrystudent">http://www.jostens.com/devrystudent</a>.</p>	<p><b>Graduation Fair is:</b>            Friday, April 24<sup>th</sup> from 3:30pm to 7:30pm and Saturday, April 25<sup>th</sup> from 10:30 am to 1:30pm in the Commons.</p>
<p><b>3.</b> Meet with Career Services for initial advising.</p>	<p>Make an appointment at the Graduation Fair <b>OR</b> in Career Services, room 200.</p>	<p>This must be done <b>ASAP</b>, regardless of whether you are a job seeker or not.</p>
<p><b>4.</b> ALL graduating students must meet with Student Finance and their Success Coach.</p>	<p>At the Graduation Fair <b>OR</b> in the Student Central office across from the Commons.</p>	<p style="text-align: center;"><b>ASAP</b></p>
<p><b>5.</b> ALL graduating students must meet with Career Services for an exit interview and to pick up cap/gowns.</p>	<p>Career Services in room 200.</p>	<p>Prior to Graduation.</p>

**Graduation Ceremony Date:**  
**Saturday, June 20, 2009**

The ceremony will be held at the:  
***Overland Park Convention Center***  
***Ballroom on the Main Floor***  
***6000 College Blvd***  
***Overland Park, KS 66211***

More site info can be found at: <http://www.opconventioncenter.com/>

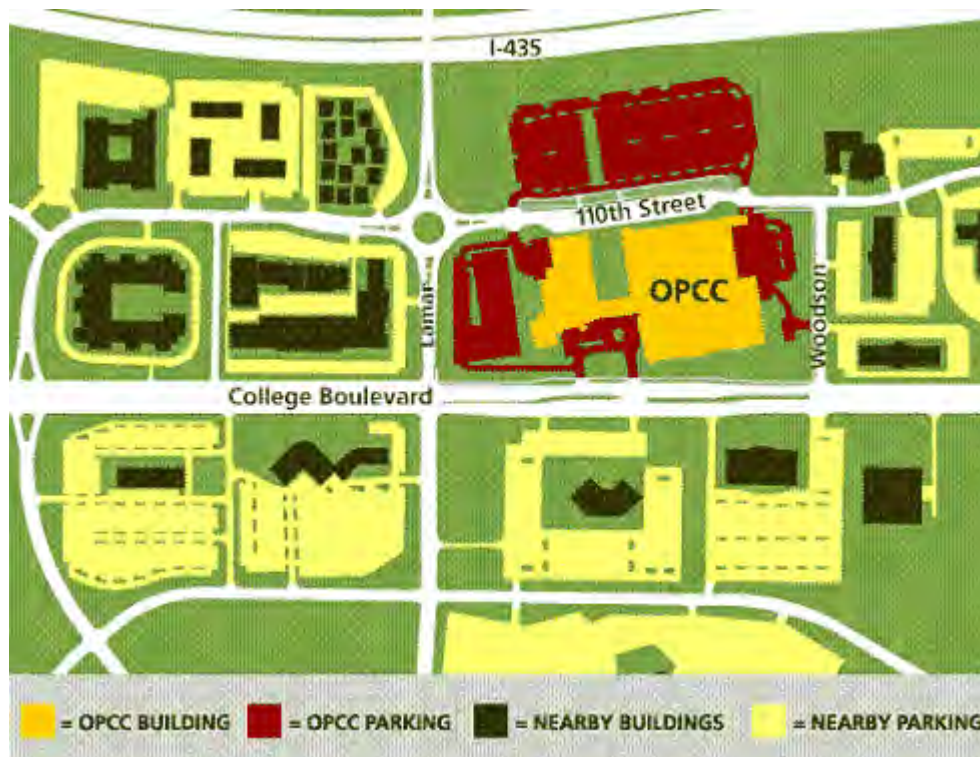
The commencement will begin promptly at 2:00 PM

**Reception to follow the ceremony for graduates and their guests.**

We suggest the graduates arrive and check in between 12:30PM and 1:30PM.  
Graduates will be assembled at 1:45PM for the processional.

Individual portraits of graduates only will be taken from 12:00PM to 1:30PM.  
Group and family portraits will be taken immediately after the ceremony  
for approximately one hour.

**Family and friends are welcome! There are no seating limits, however, please provide your Career Advisor with an approximate number of expected guests.**  
Providing you do not have a hold on your account, diplomas will be mailed out ~ 6-8 weeks after your grad date.



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