GUIDE TO COMMENCEMENT EXERCISES
FOR THE JULY 14, 2018 CEREMONY

DeVry University and its Keller Graduate School of Management take immense pleasure in inviting you, your family, and other honored guests to the July 2018 Commencement exercises.

The faculty, administrators and staff are looking forward to honoring the achievements of our graduates as you embark on a new journey in your chosen career fields.

Graduates are asked to familiarize yourself with the ceremony details, protocols and expectations outlined in this guide ahead of the date of our commencement exercises.

On behalf of the faculty, staff and administration, we would like to say congratulations to all of the graduates and best of luck in your future endeavors. Let nothing stand in your way!

-The Graduation Committee-

Graduate and undergraduate candidates for graduation include those who have completed their degree in full in sessions July 2017, September 2017, November 2017, January 2018, March 2018, May 2018; and those who anticipate completing their degree by the end of session July 2018 or September 2018.
DIPLOMA DISTRIBUTION

All graduates will receive their diplomas by mail, as indicated on the graduation application, approximately 10-12 weeks after the end of the term in which all degree requirements were completed.

ORDERING CEREMONY PICTURES

Visit GradImages website, www.gradimages.com, and click on Pre-Event Email Registration. Enter your email and up to 6 emails of loved ones who would like to share in your accomplishment by viewing and ordering your pictures. Get $5 OFF on orders of $25 or more by registering your information before the ceremony.

A photographer from GradImages will be photographing graduates during the ceremony. Your photo will be taken as you walk across the stage and receive your diploma cover, and after you walk off the stage. After graduation, order online at www.gradimages.com or call 1-800-261-2576

GRADUATION QUESTIONS & SPECIAL ACCOMMODATIONS REQUESTS

Please contact Michele Close: mclose@devry.edu
COMMENCEMENT CEREMONY INFORMATION

Commencement will be held on July 14, 2018 at the:

Overland Park Convention Center
Ballroom on the Main Floor
6000 College Blvd
Overland Park, KS  66211

Timeline:

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>12:30 p.m. – 1:20 p.m.</td>
<td>Check-in</td>
</tr>
<tr>
<td>1:40 p.m. – 1:55 p.m.</td>
<td>Graduates line up for the processional</td>
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<tr>
<td>2:00 p.m. – 3:00 p.m.</td>
<td>Commencement Ceremony</td>
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<tr>
<td>3:00 p.m. – 4:00 p.m.</td>
<td>Reception for graduates and guests</td>
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NOTE: Ceremony and reception times may vary depending on number of graduates participating.

Family and friends are welcome! There are no seating limits.

Check-In

- All graduates should arrive approximately 45 to 60 minutes prior to the scheduled start (2:00pm) of the ceremony.
- Upon arrival, graduates are asked to check-in at the tables outside the ceremony entrance of the Ballroom.
- During check-in each graduate will be given a “reader card” that includes a phonetic pronunciation of the graduate’s name, their degree program and honors (if applicable).

NOTE: Reader cards are essential to the logistics of the ceremony. All graduates are asked to please tend to your card closely, as the card will have to be passed to the official readers on stage so your name will be read aloud correctly.

Line-Up

The Line-Up Coordinators will line up Graduates by degree program in the main hallway. At that time, you will be asked to find your place in line directly behind the signage posted for your degree program. When prompted, Graduates will process into the Ballroom; the ceremony will begin at 2:00 p.m.
CEREMONY PROTOCOL

In order to ensure the commencement exercises are a special occasion commemorating the accomplishments of each and every graduate, we ask that all graduates follow the protocols outlined below.

**Attire**

DeVry University and its Keller Graduate School of Management works closely with Jostens to make high quality regalia available for your big day. Graduates without proper regalia will not be eligible to participate in the ceremony. **DO NOT IRON YOUR GOWN, it may melt!**

**Honor Distinctions**

- Honor distinctions are based on a graduate’s final, cumulative GPA. If you have not completed all requirements, or if final grades are not yet posted, honors distinctions are determined by your cumulative GPA in the session prior to your final session.

- All undergraduate students with a cumulative GPA of 3.5 or higher, and all graduate students with a cumulative GPA of 3.70 or higher, will receive honor cords at the Graduation Ceremony Check-in table.

- Anyone who has served in the military will be given red/white/blue honor cords at the Graduation Ceremony Check-in table. Please inform the check-in table staff of your service to receive your military honors cord.